

CITY OF ALHAMBRA

NOTICE OF SPECIAL MEETING
OF THE
ALHAMBRA CITY COUNCIL
(Notice No. N2M21-29)

NOTICE IS HEREBY GIVEN that a special meeting of the Alhambra City Council will be held on **Thursday, March 11, 2021**, commencing at **8:30 a.m.**, in the **Ruth Reese Hall** of the **Alhambra Civic Center Library, 101 South First Street, Alhambra, California**, pursuant to the order of the Mayor of the City of Alhambra, the Alhambra City Charter, the Alhambra Municipal Code, and Section 54956 of the Government Code of the State of California.

Consistent with Executive Order Nos. N-29-20 and No. N-35-20 from the Executive Department of the State of California and the County of Los Angeles Department of Public Health Safer at Home Order, **the Alhambra City Council meeting will not be physically open to the public, although the public may participate by video conference or teleconference and some of the Council Members may choose to participate via video conference or teleconference rather than attend in person.**

An agenda of such special meeting is attached hereto incorporated herein by reference and made a part hereof as though fully set forth herein.

LAUREN MYLES, CMC
CITY CLERK

Dated: March 4, 2021
Notice No. N2M21-29



Gateway
to the
San Gabriel Valley

CITY OF ALHAMBRA AGENDA MARCH 11, 2021

MISSION STATEMENT

The City of Alhambra is dedicated to responsive, creative leadership and quality services, ensuring desirable neighborhoods and a supportive business environment, while being sensitive to the diversity of our community.

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-29-20 and No. N-35-20 from the Executive Department of the State of California and the County of Los Angeles Department of Public Health Safer At Home Order, **the Alhambra City Council meeting will not be physically open to the public, although the public may participate by video conference or teleconference and some of the Council Members may choose to participate via video conference or teleconference rather than attend in person.**

To watch and listen to the meeting: To maximize public safety while still maintaining transparency and public access, members of the public can participate by using **Zoom Webinar** as follows:

Zoom Webinar direct link:

<https://us02web.zoom.us/j/82027915286?pwd=cE0vVkFjRHoxYngreTRrWXZFNS8xQT09>

Webinar ID: 820 2791 5286, Passcode: 659046

Or by **telephone** by dialing 888-475-4499 (Toll Free) or 833-548-0276 (Toll Free) or 833-548-0282 (Toll Free) or 877-853-5257 (Toll Free) or 1-669-900-9128 or 1-346-248-7799 or 1-253-215-8782 or 1-646-558-8656 or 1-301-715-8592 or 1-312-626-6799 and entering **Webinar ID: 820 2791 5286** and **Passcode: 659046**. **Please Note:** All members of the public calling or logging into the meeting will be muted so that the meeting can proceed.

For those wishing to speak on the strategic plan agenda item, please email Deputy City Manager David Tran at dtran@cityofalhabra.org by **7:30 a.m.** prior to the meeting with **the phone number you will use when calling or the name you will use when logging into the meeting.** **You should then call or log into the meeting at least 10 minutes prior to its start time.** Staff will unmute you and announce you when it is your time to speak. You will have five minutes to speak, unless that time is adjusted by the Mayor. If you do not have access to a computer please call 626-570-3256 to request public comment.

As an alternative to speaking on the strategic plan item during the meeting, you can email your comments to the City Clerk at lmyles@cityofalhabra.org by **no later than 7:30 a.m.** on March 11, 2021 to ensure that the City Clerk has time to print the emails prior to the beginning of the meeting. Comments will then be read into the record by the City Clerk, with a maximum allowance of 5 minutes per individual comment, subject to the Mayor's discretion. If a comment is received after 7:30 a.m. but before the conclusion of the meeting based upon its time stamp, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations or who needs their comments translated should email or call the City Clerk at lmyles@cityofalhabra.org or (626) 570-5090 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. **Given the challenges of teleconference and video conference meetings, all participants are encouraged to email their comments prior to the beginning of the meeting.**



*Gateway
to the
San Gabriel Valley*

A G E N D A
ALHAMBRA CITY COUNCIL
Special Meeting
Ruth Reese Hall, Alhambra Civic Center Library
101 South First Street
March 11, 2021
8:30 a.m.

ROLL CALL:

COUNCIL: LEE, MAZA, MALONEY, ANDRADE-STADLER, PÉREZ

CITY CLERK REPORT - NOTICE NO. N2M21-29

The City Clerk hereby reports that she duly gave notice of the special meeting of the City Council being held this morning pursuant to the order of the Mayor and in accordance with Section 54956 of the Government Code of the State of California.

1. CITY COUNCIL AND CITY MANAGEMENT STRATEGIC PLANNING SESSION – F2M18-35

The City Council, City Manager, Department Heads and Facilitator Patrick Ibarra, from The Mejorando Group, will hold a strategic planning session with the purpose of updating the City's Strategic Plan which was originally developed in October, 1992. The strategic planning session will include, but is not limited to, the following elements: strategies for creating a more collaborative governing body, a presentation of "hot topic" items identified by Councilmembers prior to the meeting; public comment to provide the community an opportunity to identify "hot topics" followed by a Council discussion of topics, including but not limited to, economic development, transportation, community and governance; and, Council identification of specific goals to pursue moving forward with the intent to create an overall list of priorities for the balance of 2021 and into 2022.

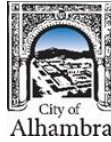
It is anticipated that public comment on the strategic planning session will be heard at approximately 10:00 a.m. There will be a 30-minute lunch break at approximately 12:00 p.m. It is anticipated that the meeting will conclude at approximately 3:00 p.m.

ADJOURNMENT: The next regularly scheduled meeting of the Alhambra City Council will be held on Monday, March 22, 2021 at 6:00 p.m.

NOTICE

Agenda Items: Copies of the staff reports or other written documentation relating to the items listed on this agenda are available on the City's website. If you would like to sign-up to receive the City Council meeting agenda and staff reports packet, please visit the City's website at www.cityofalhambra.org and you will be able to submit your email address on the homepage to the subscription service. Pursuant to Government Code Section 54957.5(b), materials related to agenda items for regular meetings of the Alhambra City Council that are distributed less than 72 hours prior to that meeting, will be made available for public inspection at the Alhambra City Clerk's Office.

LAUREN MYLES, CITY CLERK



Strategic Plan Objectives

July 1, 2020 – June 30, 2021

GOAL 1: Affordable Housing Ordinance

GOAL 2: Revitalize East Main Street and West Valley and Update Zoning Code on Valley and Main

GOAL 3: Expand Green Space

GOAL 4: Historic Preservation Ordinance

GOAL 5: Shorb Clinic Plan

GOAL 6: Comprehensive Bike Plan with Active Transportation

GOAL 7: Citywide ACT bus Route and Ridership Study

GOAL 8: Recruit and Retain Police Officers

GOAL 9: Pursue (Future and Current) Grant Opportunities

GOAL 10: 710 Outreach/Stakeholder Meetings

GOAL 11: Sustainability Plan

GOAL 12: Restructure Boards and Commissions

GOAL 13: Modernize Technology and Online Resources

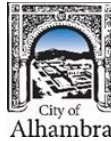
GOAL 14: Increase Outreach to the Community



Strategic Plan Objectives

July 1, 2020 – June 30, 2021

GOAL 1: Affordable Housing Ordinance									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	Sept. 2020	Community Development	Inclusionary Housing Ordinance	Staff time	In Budget	X			Inclusionary Housing Ordinance was adopted on September 28, 2020.
2	November 2020	Community Development	Permanent Supportive Housing – American Family Housing (2 nd and Main)	Consultant	In Budget	X			City Council Approved DDA on November 9, 2020.
3	FY 2020-21	Community Development	Identify Congregate Shared Living	Staff Time	In Budget		X		Staff will research and identify locations suitable for congregate shared living.
4	FY 2020-21	Community Development	Acquire and Upgrade a Motel	Staff Time	In Budget		X		Staff has completed two appraisals toward the purchase of a Motel. However, it appears that both projects are not financially feasible. Staff will continue investigating additional opportunities.
5	February 2021	Community Development	Pursue Development of a New Multistory Permanent Supportive Housing	Staff Time	In Budget	X			On February 22, 2021, the City Council approved an Exclusive Negotiation Agreement (ENA) with RELATED Development for

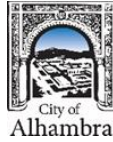


Strategic Plan Objectives

July 1, 2020 – June 30, 2021

									44-units for the affordable housing project on Chapel Ave.
6	FY 2020-21	Community Development	Attempt Master Leasing a Motel	Staff Time	In Budget		X		Staff is currently under active negotiations for a master lease of a motel in the city.

GOAL 2: Revitalize East Main Street and West Valley and Update Zoning Code on Valley and Main									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	FY 2020-21	Community Development	Increase Code Enforcement's response to blighted storefronts in the City	Staff time	In Budget		X		Staff will respond to blighted storefronts and take the appropriate measures to ensure the area is to Code Enforcement standards.
2	June 2021	Community Development	Update the Zoning Code related to west Valley and east Main	Consultant	Funded in 19/20 Budget		X		A consultant was hired to do a comprehensive zoning code update which includes West Valley and an Economic study and Design Guidelines for the East Main Corridor. The update is expected to be completed by June 2021.

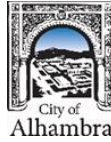


Strategic Plan Objectives

July 1, 2020 – June 30, 2021

GOAL 3: Expand Green Space									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	March 2021	Community Development	Increase Green Space in the community	Possible Grant Funds	Unknown	X			Identify parcels in the City to increase green space, pocket parks, etc. Options identified by staff was presented to Council August 24, 2020. Park grant applications through the SPP program are due in March 2021.

GOAL 4: Historic Preservation Ordinance									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	September 2020	Community Development	Prepare options for a historic preservation ordinance for Council consideration	Consultant	In-budget	X			Historic Preservation Context Assessment is underway.

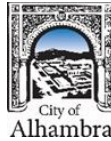


Strategic Plan Objectives

July 1, 2020 – June 30, 2021

GOAL 5: Shorb Clinic Plan									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	March 2021	Community Development	Develop a plan for the Shorb Clinic Property for presentation to the City Council	Consultant	Funded in 19/20 Budget / possible grant funds for implementation	X			The Feasibility and Programming Study will be presented to City Council on March 8, 2021

GOAL 6: Comprehensive Bike Plan with Active Transportation									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	June 2021	Public Works	Bike Plan with active transportation	\$160,000	Grant funds		X		A grant application was submitted on September 15, 2020 for the development of a bike and pedestrian improvement plan. A secondary grant application was submitted to SCAG in December, in the event the Caltrans grant is not funded. Grant award announcements are expected by June 2021.

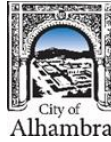


Strategic Plan Objectives

July 1, 2020 – June 30, 2021

GOAL 7: Citywide ACT bus Route and Ridership Study									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	Future Objective	Public Works	ACT Bus Route and Ridership Study	Consultant	Transportation Prop A/C funds.			X	A general citywide Route and Ridership Study will be conducted when the "Safer at Home" order is completely lifted.

GOAL 8: Recruit and Retain Police Officers									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	FY 2020-21	Human Resources and Police	Develop a recruitment plan to attract qualified applicants, train and retain them as full time Police Officers	Staff Time	In Budget		X		16 Police Officers were hired in 2020. Of the sixteen officers hired, eleven have been retained by the police department. There are currently 80 sworn Police Officers with an allotment of 85. Staff continues to recruit to fill vacancies.
2	FY 2020-21	Police	Expand Explorer Program	Staff Time	In Budget		X		Staff will expand the Explorer Program when schools resume. The Explorer Academy has been stopped due to COVID-19.

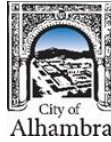


Strategic Plan Objectives

July 1, 2020 – June 30, 2021

GOAL 9: Pursue (Future and Current) Grant Opportunities									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	FY 2020-21	Management Services	Pursue competitive grant funding opportunities	Consultant	In Budget		X		Staff continues to pursue grant opportunities for all departments. Most recently, staff submitted an application through Caltrans for a comprehensive sustainability plan. Grant applications are currently underway for various park improvements with funding from the State of California. Council has also authorized the hiring of a full-time grants specialist to assist in these efforts.

GOAL 10: 710 Outreach/Stakeholder Meetings									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	FY 2020-21	Management Services	Outreach and Stakeholder Meetings regarding the SR710 Project	Consultant	Measure M Funding		X		Consultants submitted the City's applications to initiate the Cooperative Agreement through Caltrans to enable the required project reviews of various 710-related improvements. Once approved to proceed, outreach to the community



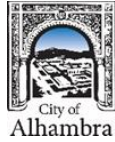
Strategic Plan Objectives

July 1, 2020 – June 30, 2021

									Context Assessment and Historic Survey are completed.
--	--	--	--	--	--	--	--	--	---

GOAL 13: Modernize Technology and Online Resources									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	FY 2020-21	Finance / I.T.	Upgrade technology in the City and Online Resources for the public.	\$40,000	In Budget		X		Staff will continue to research best practices for Cyber Security for internet and intranet-based applications. Staff is currently in the implementation phase for the new budget software, electronic timesheet system, and network wiring and cabling upgrade for public safety facilities.

GOAL 14: Increase Outreach to the Community									
#	WHEN	WHO	WHAT	COST	FUNDING SOURCE	STATUS			COMMENTS
						DONE	ON TARGET	REVISED	
1	FY 2020-21	Management Services	Extend outreach efforts to keep the community informed.	Staff Time	In Budget		X		Staff will continue to pursue different avenues for outreach to expand our visibility in the community for programs and services, leisure guide, etc. Staff will prepare next for the State of the City.



Strategic Plan Objectives

July 1, 2020 – June 30, 2021

2	August 2020	Management Services	Create a “Public Outreach” page on the City’s website for current projects.	Staff Time	In Budget	X		X	Current outreach information will be in easy to find section on the City’s website.
3	March 2021	Management Services	Extend outreach for 21/22 Strategic Plan	Consultant	In Budget	X		X	Staff received Council approval in December to contract a consultant to execute a Community Satisfaction Survey to be conducted in early 2021 to guide the development of goals and objectives under the new Strategic Plan and FY 2021-22 Budget. The survey results will be presented at the March 8 th meeting of the Council.